



Chicago Local Section Administration Form 2015

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2015?*	10
2. How many members were there in the executive committee during 2015?*	46
3. How did the executive committee communicate with one another during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Teleconference <input checked="" type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - In person
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2015 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2015?	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2015? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
10. How many members voted in your local section officer election in 2015?*	535

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

11. 2015 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*

Throughout 2015, Chicago Section successfully pursued the ACS strategic goals of providing information, advancing member careers, improving education, and communicating chemistry's value. Our dinner meetings featured a broad spectrum of topics, ranging from organometallic chemistry to chemical education to climate change. The list of 2015 speakers and topics can be found at: http://chicagoacs.org/meetinginfo.php?p_or_f=p&y=2015. We have continuously sought to strengthen and nurture partnerships with academic, industrial, and non-for-profit institutions in the area. The Steiglitz lecture was held at the University of Chicago; the Education Night was held at Loyola University; and the Basolo Medal Award was held at Northwestern University. Our Chemistry Week celebration this year was organized by working together with DePaul University STEM center which provides leadership and service for the purpose of strengthening STEM education throughout Chicago. This event featured demos by students from DePaul and Loyola, as well as by teacher/student teams from DePaul High School, Evanston High School, and Niles West High School. Local industry exhibitors were present hands-on demonstrations and/or information displays. Chicago Section also participated in 2015 DuPage Area Engineers Week Expo; it was held at the Illinois Institute of Technology, and our Community Activities committee presented experiments involving color and climate science. 2015 marked the eleventh year that the Chicago Section ACS has provided a Boy Scouts of America's Chemistry Merit Badge program to scouts in the local Chicagoland area; 107 scouts earned the Chemistry Merit Badge. Boy Scout councils participating in the program included Three Fires Council, Northeast Illinois Council, Northwest Illinois Council, Chicago Council Area, Blackhawk Council, Rainbow Council, Calumet Council, Northern Star Council and Three Harbors Council in Wisconsin. The following institutions partnered with the Chicago Section and the Boy Scouts of America to make this program possible: North Central College, Oakton Community College, and College of Lake County. 2015 also marked the fifth year that the Chicago Section ACS has provided the Marie S. Curie Girl Scout Chemistry Day Patch to the Girl Scouts of Greater Chicago and Northwest Indiana Council; a total of 117 girl scouts earned the Marie S. Curie Girl Scout Chemistry Day Patch. This program was a collaborative project of the Chicago Section of the American Chemical Society, North Central College, College of Lake County, Valparaiso University and the Girl Scouts of Greater Chicago and Northwest Indiana Council. In May 2015, the Chicago Section Scholarship Exam was administered at North Central College to students nominated by their teachers. As a result, during the Education Night at Loyola, 8 scholarships were awarded to the winning students; awards were also granted to the faculty who nominate them. Our 2015 Project SEED committee partnership with Loyola University of Chicago proved very successful. Thanks to teamwork approach between the Chicago Section administration and the mentors at Loyola, four low-income student participants reported that they had a terrific summer research and college experience. This is especially remarkable since all four of these students might someday represent the first generation in their families to ever attend a higher-learning institution. The ACS science outreach project at the Illinois State Fair seized new heights of success in 2015. Seven Illinois ACS Sections (Chicago, Decatur-Springfield, East Central, Illinois Heartland, Illinois-Iowa, Mark Twain, Rock River and Southern Illinois) supported the Illinois State Fair project through financial contribution and providing volunteers. In addition, the Chicago Section ACS took the lead in soliciting participation of academic institutions from all over Illinois, asking them to provide volunteers for the event -- which in turn could be used as a recruitment day for their school. The response was overwhelming; the following academic institutions provided volunteers: Columbia College, DePaul University, Illinois College, Illinois Valley Community College, Monmouth College, North Central College, Rock Valley College, Southern Illinois University – Carbondale, University Of Illinois At Champaign/Urbana, University Of Illinois At Chicago College Of Pharmacy, University Of Illinois At Springfield, University Of Wisconsin – Madison, and Wright College. This approach resulted in us having 82 additional

	volunteers for the Illinois State Fair project. This success is especially important in light of the fact that recruiting volunteers for our many worthwhile activities remains a paramount challenge. In addressing this challenge, we have found that using an integrated platform website truly enhanced our ability to communicate with our members as well as seek out potential partnerships. It is through this channel that in recent past we have been contacted by several members, as well as by outreach committees of a few local companies, with inquiries of volunteering opportunities. The Chicago Section is looking forward to fostering these new collaborations as we carry our commitment to "improving people's lives through the transforming power of chemistry" – into 2016, and beyond.
12. 2016 Chair's goals for the Section	
a. Please list your top 3 goals:	Provide networking opportunities in the Section, especially at our monthly dinner meetings
	Connect the Section with the AACT and support local chemistry teachers
	Encourage and support under-represented minority involvement in our Section
b. What are your concerns and challenges?*	I'd like to make sure that our members, potential members, and members of other organizations with which we might partner feel welcomed at our dinner meetings and encouraged to get involved in the Section. We plan to find better ways to get to know each other so that we might create synergy and have an impact at local and national levels. To that end, I've asked our membership to let me or a Board or Committee member know whom they would like to meet and how they might like to get involved. Being involved allows us to build networks and discover new passions and opportunities. By networking with each other and with those outside our Section –chemists and non-chemists – we can generate new ideas, enhance our Section's outreach and impact, help our membership obtain challenging and satisfying jobs or make valuable contributions after retirement, and just plain enjoy chemistry.
13. 2016 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	Develop live streaming of our dinner meeting to two additional geographic sites
	Increase membership by addressing the needs of the stakeholders
	Mentor members/new committee chairs resulting in a secession plan of new officers
b. What are your concerns and challenges?*	We have seen decreasing membership through aging members, less participation from our professional sectors (i.e. industry, government and academia), and industry departing the Chicagoland area. Our Section needs to look at ways to interest nonmembers to join by addressing their needs as stakeholders. Decreasing membership affects our dinner meeting attendance, volunteers and our operating budget. We need to look at new ways of networking with our members through social media and new technology to address their needs such as live streaming of dinner meetings. We also need to address identifying new leaders by having our experience board members mentor members to ensure we have future leaders for the Section. It is important to still keep the continuity of the board with a balance of both experience and new board members to generate new ideas but not lose the history of the section.

Local Section Administration Form - Organization

1. Did your local section have any active committees with two or more members during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No															
a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name.	<table border="0"> <tr> <td><input checked="" type="checkbox"/></td> <td>Awards</td> <td>Inessa Miller</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Budget/Finance</td> <td>Fran Kravitz</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Career assistance/Employment</td> <td>Anthony Toussaint</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Chemistry Olympiad</td> <td>Paul Brandt</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Community Activities</td> <td>Avrom Litin</td> </tr> </table>	<input checked="" type="checkbox"/>	Awards	Inessa Miller	<input checked="" type="checkbox"/>	Budget/Finance	Fran Kravitz	<input checked="" type="checkbox"/>	Career assistance/Employment	Anthony Toussaint	<input checked="" type="checkbox"/>	Chemistry Olympiad	Paul Brandt	<input checked="" type="checkbox"/>	Community Activities	Avrom Litin
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	<input type="checkbox"/> Continuing Education <input checked="" type="checkbox"/> Educational Fran Kravitz <input type="checkbox"/> EHS <input checked="" type="checkbox"/> Environmental Ken Fivizzani <input checked="" type="checkbox"/> Government Affairs Mary Jo Boldingh <input type="checkbox"/> Industry Relations <input checked="" type="checkbox"/> Long Range Planning Susan Shih <input checked="" type="checkbox"/> Membership/Membership Retention Josh Kurutz <input type="checkbox"/> Mentoring <input checked="" type="checkbox"/> Minority Affairs Charles Cannon <input checked="" type="checkbox"/> Newsletter/Publications Paul Brandt <input checked="" type="checkbox"/> Nominations Inessa Miller <input type="checkbox"/> Professional Relations <input checked="" type="checkbox"/> Project SEED Kathleen Mortell <input checked="" type="checkbox"/> Public Relations Russ Johnson <input checked="" type="checkbox"/> Senior Chemists Charles Cannon <input checked="" type="checkbox"/> Women Chemists Margaret Levenberg <input checked="" type="checkbox"/> Younger Chemists Phumvadee Wangtrakuldee <input checked="" type="checkbox"/> Other State Fair Communications/Technology Program Gibbs Arrangements
2. How many subsections were active in your local section during 2015?*	0
3. How many subsection meetings were held by your local section during 2015?*	0
4. How many topical groups were active in your local section during 2015?*	0
5. How many topical group meetings were held in your local section during 2015?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2015?*	0
8. What was the approximate number of active volunteers in your local section during 2015?*	160
9. Please estimate the number of new volunteers in your local section during 2015?*	80
10. Please indicate all the ways that your local section recognized volunteers during 2015.* (Check all that apply.)	<input type="checkbox"/> Certificates <input checked="" type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input checked="" type="checkbox"/> Recognition on web <input checked="" type="checkbox"/> Recognition in newsletter <input type="checkbox"/> Other -

Local Section Administration Form - Communications

1. How many local section meetings were held during 2015?*	10
2. On average, how many members attended a local section meeting during 2015?*	70
3. How did Councilors report to your local section members about national ACS matters during 2015?* (Check all that apply.)	<input type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input checked="" type="checkbox"/> In the newsletter

	<input checked="" type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	The Chicago Section communicates to its members primarily via email and our website. • Our monthly newsletter is distributed by email. • Every monthly meeting is announced with special invitation emails two or three times prior to the meeting; these emails contain links to the event pages on our website. • Our website is used to both post announcements of new material, and serves as storehouse for archived material. • We maintain Facebook pages and Twitter accounts for the Section and the Illinois State Fair ACS project. Our posts consist of announcements of Section activities, but also include posts of general interest to chemists. • To communicate with the broader chemistry community, we maintain the Chicago Section group on the ACS Network. • For communications within the board, we maintain a secret group on the ACS Network. We also make announcements at Section dinner meetings and other events.
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	9
5a2 Number of meeting notices:*	30
6. What social media does your local section use?	<input checked="" type="checkbox"/> Facebook <input checked="" type="checkbox"/> Twitter <input type="checkbox"/> LinkedIn <input type="checkbox"/> Other -
7. Did your local section have a website during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	http://www.chicagoacs.org/
8. Did your local section post its Annual Report on your website during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2015 activities to support your nomination.	In 2015, the Chicago Section ACS embodied the mission of advancing the broader chemistry enterprise and its practitioners through a wide spectrum of activities. In addition to prominent speakers from the academia, the Section meetings featured local industry innovators, as well as prominent scientists from the non-profit sector. This afforded the attendees exposure to the multi-faceted nature of chemistry enterprise. Moreover, aside from a dinner followed by a speaker, our 2015 monthly Section meetings frequently involved an activity such as a poster session featuring local college students, a mentoring event, a pre-dinner presentation, or even a chemistry-related game show. As a result, our Section meetings took on a certain think tank quality, where an exchange of ideas was made possible between a high school chemistry teacher and a pharmaceutical industry executive; a community college student and a renowned Ivy League professor; a patent lawyer and a lab technician. This is exactly the type of dialogue which is trademark of a vibrant, science-literate community. In the spirit of fostering such community, the theme of building partnerships and collaborations has been woven into the majority of the 2015 Chicago Section undertakings. All of the following activities involved Chicago Section liaising with other organization(s): Stieglitz lecture; Basolo Award; Education Night and poster session; Chemistry Week Celebration; DuPage Area Engineers Week Expo; Boy Scout and Girl Scout Chemistry Merit Badge program; Project SEED; Illinois State Fair outreach project; Chicago Section Scholarship Exam; tour of McCrone facility... the list goes on and on. The success of these Chicago Section 2015 events

	showcased just how productive and mutually beneficial collaborations can be – and how partnerships can lead to truly outstanding performance.
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Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
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Local Section Administration Form - Approval

Comments

<input checked="" type="checkbox"/> Approved & Submit for Review	Inessa Miller	02/16/2016
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This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.

Local Section Administration Form - Reasons for Return

Approver Return Comments

Contributor Return Comments

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